



JOB DESCRIPTION

Tare Lab Assistant

Summary

This position assists with the operation and maintenance of the Tare Lab and fills in for the Tare Lab Supervisor if needed. The Tare Lab Assistant reports directly to the Tare Lab Supervisor.

Essential Job Duties

- Be familiar with the operation and maintenance of all stations in the Tare Lab and be able to perform the duties of each station as needed.
- Be familiar with and assist in the management of all ventilation facilities.
- Assist in the planter test stand
- Assist with the receiving, storage, and issuance of sugarbeet seed.
- Assist with the Coded Variety trials as time allows
- Other duties as required by the business.
- Adhere to all company policies and all safety, food safety, feed safety, and sanitation rules and programs

Qualifications

- Previous experience in the operation of the lab measuring instruments (polarimeter, RDS analyzer, etc.)
- Understanding process flow in order to maintain sequence.
- Ability to read blueprints and engineering drawings, along with good understanding of electronic systems.
- A complete understanding of deep freeze operations, manual and automatic, would be required.
- Good mechanical skills in the use of the cutting torch, welding equipment, and other maintenance tools.
- Organized with excellent time management skills
- Ability to communicate effectively with employees at all levels

Physical Demands and Expectations

- Able to stand or walk on concrete floors for an entire eight hour shift if necessary
- Able to bend and lift – 20 to 100 pounds
- Able to climb stairs
- Able to work in temperature extremes (cold and hot)

Acknowledgement

I have reviewed this job description and am able to perform all duties required.

Print Name	Signature	Date
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