



# JOB DESCRIPTION

## Extra Station Person

### Summary

This position should be knowledgeable and able to operate all stations and equipment as assigned by the Shift Superintendent.

### Principal Working Relationships

- Supervisor Campaign: Shift Superintendent
- Supervisor Inter-Campaign: Shift Maintenance Supervisor or other equivalent supervisor
- Others: End Technician, other Operations personnel

### Essential Job Duties

- The Extra Station Person must be able to operate all stations and associated equipment in an efficient and safe manner.
- The Extra Station Person must understand the operations of, and associated systems involved (including water, waste water, environmental, boil out, and chemical feed systems), in the following areas:
  - ▶ Beet Washing
  - ▶ Knife Station
  - ▶ Diffusion and Pulp Pressing
  - ▶ Pulp Drying
  - ▶ Carbonation
  - ▶ Lime Kiln
  - ▶ Evaporation
  - ▶ Filtration
  - ▶ Juice Softening
  - ▶ Crystallization and Granulation
  - ▶ Molasses Desugarization
- Keep work areas clean.
- Complete reports as required. (Must be able to certify understanding of environmental requirements.)
- Develop the process and mechanical skills of self and others through training.
- Use people, time, equipment, and material in the most efficient manner.
- Report mechanical, electrical, instrumentation, environmental, food safety, feed safety, and operational problems, and unsafe conditions to supervisor.
- Other duties as required by the business.
- Adhere to all company policies and all safety, food safety, feed safety, and sanitation rules and programs

### Qualifications

- High school education or equivalent.
- Process related experience required.
- Prior satisfactory training and competent fill-in for the station jobs listed above.
- Should be motivated, willing, enthusiastic, and promotable.
- Good attendance, safety, disciplinary, and overall employment records.
- Ability to communicate and work cohesively with others.
- Inter-campaign maintenance skills greater than or equal to Mechanic II.
- Demonstrated leadership and judgment.
- Organized with excellent time management skills
- Ability to communicate effectively with employees at all levels

### Physical Demands and Expectations

Lift  
 Bend  
 Walk  
 Climb stairs

### Acknowledgement

I have reviewed this job description and am able to perform all duties required.

Print Name

Signature

Date