



# Now Hiring

## Ag Mechanic II

### Summary

This position assists in performing agricultural equipment maintenance and rebuilding as required.

### Essential Job Duties

- Perform preventative maintenance on agricultural equipment and structures
- Identify and repair defective equipment
- Install and/or repair equipment as directed by supervisor
- Develop the mechanical skills of self and others through training
- Use people, time, equipment and material in the most efficient manner
- Keep work areas clean
- Strictly adhere to all safety rules and procedures
- Report mechanical, electrical operation problems and unsafe conditions to supervisor
- Complete administrative tasks, duties, and reports as required in a timely manner
- Other duties as required by the business
- Good attendance, safety, disciplinary, and overall employment records
- Adhere to all company policies and all safety, food safety, feed safety, and sanitation rules and program

### Qualifications

- High school education or equivalent desired
- Two or more years' experience in mechanics desired
- Commercial driver's license required (or attainable within 12 months)
- Class A or B driver's license with air brake endorsement
- Must be able to obtain a Medical Examiners Certificate
- Must have a clear driving record
- Motivated, willing, enthusiastic, and embraces teamwork
- Ability to communicate effectively and work cohesively with others
- Knowledge and willingness to follow all safety policies and procedures to ensure personal and co-worker safety under all elevations, conditions and situations
- Physically capable of using all safety equipment required to work safely, and physically capable of safely performing all maintenance tasks
- Ability to read and understand written information, including manuals, schematics and blueprints and to use good individual judgment without constant, direct supervision

### Demonstrated skill in four of the following:

- Lubrication
- Pumps
  - Engines
  - Measurement and Alignment
  - Identification and working with metals
  - Bearings
  - Basic Arc welding
  - Identification and working with non-metal
  - Welding
  - Hand Tools

### Demonstrated skill in four of the following:

- Gas welding and brazing
- Arc welding
- Plasma cutting
- Drive components
- Basic machine shop
- Hand and power tools
- Engines and turbines
- Hydraulics

- Work planning and setup
- Elements of mechanics
- Rigging
- Pneumatics
- Blueprint reading
- Flame cutting
- Basic electricity
- Piping systems
- Heating, venting and air conditioning construction
- Coatings and painting
- Organized with excellent time management skills

### **Physical Demands and Expectations**

- Able to stand or walk on concrete floors for an entire eight-hour shift if necessary
- Able to bend and lift up to 50lbs
- Able to climb stairs
- Able to work in temperature extremes (hot or cold)
- Able to work in noisy and dusty conditions

**Minn-Dak Farmers Cooperative**  
**Attn: Susie • 7525 Red River Road • Wahpeton, ND 58075**  
**Email: [jobs@mdf.coop](mailto:jobs@mdf.coop) or [sbitner@mdf.coop](mailto:sbitner@mdf.coop)**  
**Phone: 701.671.7777**  
**[www.mdf.coop/careers](http://www.mdf.coop/careers)**

# APPLICATION FOR EMPLOYMENT



We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status. Minn-Dak Farmers Cooperative is a drug-free workplace. All new hires must pass a pre-employment drug screen and background check.

How Did You Learn About Us?

<input type="checkbox"/> Advertisement	<input type="checkbox"/> Relative _____
<input type="checkbox"/> Employment Agency	<input type="checkbox"/> Friend _____
<input type="checkbox"/> Employee Referral	<input type="checkbox"/> Other _____

FOR OFFICE USE ONLY  
Form 8850 filled out:  
 Yes  No

Follow up needed:  
 Yes  No

Date: \_\_\_\_\_

Position Applied For: \_\_\_\_\_

First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Address: \_\_\_\_\_  
Number Street City ST Zip

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Best time to contact you at home is: \_\_\_\_\_  AM  PM

If you are over 18 years of age, are you authorized to work in the United States?  Yes  No

Have you ever filed an application with us before?  Yes  No

If yes, when? \_\_\_\_\_

Have you ever been employed with us before?  Yes  No

If yes, when and who was your supervisor? \_\_\_\_\_

Can you travel if a job requires it?  Yes  No

Date available to start work: \_\_\_\_\_

What is your desired salary? \_\_\_\_\_

Are you available to work:  Rotating shifts  Full Time  Campaign (appx Sept-May)  Harvest (appx Sept-Oct)

Have you ever been convicted of a felony?  Yes  No

*(A criminal record does not constitute an automatic bar to employment and will be considered only as it relates to the job in question.)*

## EDUCATION

	Name and Address of School	Course of Study	Years Completed	Diploma/Degree
High School or GED				
Undergraduate College				
Graduate Professional				
Other (Specify)				

Describe any specialized training, apprenticeship, skills and extra-curricular activities:

Describe any job-related training received in the United States military:

## REFERENCES

Name:	Address:	Phone:
Name:	Address:	Phone:
Name:	Address:	Phone:

## EMPLOYMENT EXPERIENCE

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status. Include resume if available.

<b>Employer Information</b> Company Name:	<b>Dates Employed</b>	Work Performed:
Address:	From:	
Telephone Number:	To:	
Job Title:	<b>Salary</b>	
Supervisor:	Starting:	
Reason for leaving:	Ending:	
<b>Employer Information</b> Company Name:	<b>Dates Employed</b>	Work Performed:
Address:	From:	
Telephone Number:	To:	
Job Title:	<b>Salary</b>	
Supervisor:	Starting:	
Reason for leaving:	Ending:	
<b>Employer Information</b> Company Name:	<b>Dates Employed</b>	Work Performed:
Address:	From:	
Telephone Number:	To:	
Job Title:	<b>Salary</b>	
Supervisor:	Starting:	
Reason for leaving:	Ending:	

## AUTHORIZATION AND RELEASE

I authorize Minn-Dak Farmers Cooperative to contact any prior employers or references listed and release them and you from any liability arising from disclosures of information concerning my past employment history.

Print Name

Signature

Date

## APPLICANT'S STATEMENT

I certify that answers given herein are true and complete. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision and that the Employer will use the information provided to make the best employment decision. This application for employment shall be considered active for a period of time not to exceed one year. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause.

In the event of employment, I accept and will follow all policies, procedures and rules of the Employer. I understand that false or misleading information given in my application or interview may result in discharge

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Signature of Applicant

Date

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**Please help us understand you better by answering these questions.**

**It's important that you answer the questions honestly, so that we can accurately assess your fit with the job you may be considered for and the organization. Please be aware that your answers may be verified during your interview or during reference checks.**

Why are you seeking employment with Minn-Dak Farmers Cooperative?

Have you been terminated from a job in the last five years?  Yes  No

Have you ever received a disciplinary action for attendance or other issue?

Attendance  Yes  No

Other Issue  Yes  No

If yes, please explain

What is the ultimate position you would like to obtain at MDFC?

Do you consider yourself a hard-worker and a team player?  Yes  No Why?

What makes you the best candidate for a job at Minn-Dak Farmers Cooperative and how would the company benefit from hiring you?